

**PADBURY PARISH COUNCIL**  
**Minutes of a meeting of Padbury Parish Council held at Springfields Pavilion**  
**on Tuesday 12<sup>th</sup> June 2018 at 7.30 p.m.**

**Present:** Cllr. M. Long, Chairman; Cllr. P. Burton, Cllr. F. Morris; Cllr. V. Murray; Cllr. K. Roberts; Cllr. M. Williamson

**Also present:** Deborah O'Brien, Locum Clerk designate; County Cllr J. Chilver; District Cllr S. Renshell; 4 residents & a representative of the Thames Valley Speedwatch volunteers.

**Period of Public Question:** The Thames Valley Police Speedwatch Volunteer gave some sobering statistics and feedback on the Speedwatch programme that has been undertaken in the village. Between 8<sup>th</sup> March and 7<sup>th</sup> June 2018 on 12 separate dates, some 298 'speeders' were recorded in the village. Of these, 268 had received letters from TVP Speedwatch advising them that they had been observed speeding. Any second offenders receive a follow up letter and if caught a third time within a six month period, the Police are notified and will take further action. Cllr Long thanked the volunteers for their efforts and commented that this is something that needs to be addressed due to the potential for even greater traffic traversing the village due to East-West Rail and various developments at Steeple Claydon. County Cllr Chilver reported on a response received from Highways Development Mgt (sent via e-mail 11/6) relating to concerns over the use of rural roads during E-W rail construction. There is apparently no other route available but the Highways team feel that the roads and bridges can accept the volume/weight of traffic anticipated. Concerns have been highlighted to the delivery team and passing bays, temporary traffic lights, signage and other measures will be employed to mitigate any issues.

**21.0 Acceptance of Office of Chairman**

**RESOLVED** to note that Cllr Mike Long signed his Acceptance of Office.

**22.0 Appointment of Locum Clerk**

**RESOLVED** to appoint Mrs Deborah O'Brien as Locum Clerk until a permanent replacement is appointed.

**23.0 Apologies** received from Cllr Dickens.

**24.0 Declarations of Interest** - Cllr. Morris declared an interest in agenda item 8.1 (18/01699) as he owns land over which an easement is required. Cllr. Murray declared an interest in item 8.1 (18/01703) as she lives opposite the proposed application.

**25.0 Minutes - RESOLVED** to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on:  
 Tuesday 15<sup>th</sup> May 2018 - PPC/01/1819

**26.0 Sportsfield, Play Area and Woodland**

**26.1** Members noted that Mr Hartshorn has been mowing the sportsfield following completion of training

**26.2** The new mower has been adjusted and Cllr Morris will arrange for the invoice to be presented. Clerk to notify insurers and to add the mower to the asset register.

**26.3** Annual RoSPA inspection report. This was distributed to all councillors via e-mail. Clerk is to prepare a summary of items requiring repair. Those that can be repaired by Councillors will be undertaken. Clerk to obtain quotes for more involved repairs/replacements and a timescale for so doing.

**26.4** Clerk advised that Npower have still not given a date for the storage heaters in the Pavilion to be re-phased. She continues to chase them and Cllr Morris remains on standby to let them into the Pavilion to carry out the work.

**26.5** There is a potential £143,129 S106 Sports/Leisure contribution from development 18/01699/APP which is indicated to be used for refurbishment of the existing pavilion and a play area development at Springfields. There is also potential to apply for further grants subject to requirements. **RESOLVED that** Cllrs Long, Morris, Murray & Williamson are appointed as a sub-committee to develop a plan and explore options available. In addition, Cllr Roberts is meeting with Community Impact Bucks (CIB) to discuss other possibilities. Funding is also available through Gawcott Solar for Community Groups (not the PC) to apply for funding.

**26.6** Play Around the Parishes – this has been confirmed for 24<sup>th</sup> August 10 a.m. -12 noon.

## **27 Padbury Pump**

Members noted that Pump E-mail Database cannot be used for distribution as the names listed have not opted-in to receive the magazine electronically. A general notice will be placed in the next hard copy edition advising of the need to opt-in.

Mr Wrigley is to obtain costings from other printers for comparison.

## **28 Planning**

### **28.1 New Applications. Members RESOLVED:**

- 18/01832/APP | Two/single storey rear extension and single storey front extension | 17 Springfields – No Objections
- 18/01728/APP | Erection of an agricultural building and associated works. | Grange Farm Thornborough Road – No Objections
- 18/01703/APP | Demolition of bungalow and erection of new dwelling | Fairhaven Main Street – No Objections
- 18/01699/ADP | Application for reserved matters pursuant to outline permission 15/03744/AOP for layout, scale, external appearance, the access, and the landscaping of the site for residential development of up to 40 dwellings | Land Adjacent To Winslow Road – No Objections with the following comments: The Parish Council wishes to reiterate our bid against S106 (Sport/Leisure Contribution) for this development as submitted for the AOP for this site, namely improvements/refurbishments to the Pavilion and/or the provision of equipped play facilities (combined LEAP/NEAP) at Springfields Playing Field. We seek confirmation that this agreement still stands. Further, we support AVDCs view that off-site provision of sports and leisure (including play facilities) is the most appropriate approach. If that is accepted, then we strongly suggest that a controlled pedestrian crossing be provided to safely provide access from the proposed new development to the Springfields side of the A413. This would not only serve the existing and enhanced sports and leisure facilities on this site, but also access to Padbury CE School, public transport towards Buckingham and beyond, and the rest of the village. There is no continuous footpath on the A413 linking the proposed development to the rest of the village. We note that the crossing was included in the Highways component of the S106 agreement against 15/03744/AOP

Decided between meetings due to AVDC time constraints. **Members RESOLVED:**

- 18/01634/APP | Single storey side extension | Foxwood 9 Bennetts Close – NO OBJECTIONS

### **28.2 Decisions made by AVDC / Updates. Members noted:**

- 18/01127/APP | Erection of an oak framed rear garden room | Hornbeam House, Main Street - APPROVED
- 18/01231/APP | Single storey rear extension, two storey side and single storey side extension | Orchard House, Winslow Road - APPROVED
- 18/01004/APP | Proposed single storey flat roof rear extension with parapet | 1 Old Springfields – APPROVED

- 18/00691/APP | Construction of new dwelling (retrospective) | Old Oak House 23B Old End Padbury – STILL AWAITING DECISION. District Cllr Renshell to follow up with the Planning/Enforcement Officers at AVDC.

### 28.3 Other Planning issues: **Members noted:**

- Community Led Plan (CLP) for Padbury. Cllr Roberts has prepared a draft poll to be included in the next Pump. Members will consider this and make suggestions before the July meeting. Cllr Roberts will also have further discussions at the next CIB meeting.

## 29 Finance

### 29.1 Account Balances:

**RESOLVED** to note that the balances for the Bank accounts are as follows:

Barclays Community Current a/c xxx959 £18,578.18 (as at 27<sup>th</sup> Apr 2018) – as per latest statement  
 Barclays COU IAS a/c xxx970 £18,356.51 (as at 31<sup>st</sup> Mar 2018) – as per latest statement  
 Barclays Millennium Wood a/c xxx198 £4,428.00 (as at 30<sup>th</sup> Apr 2018)  
 Clerk advised that until a new mandate is signed she is only able to obtain balances via statements.

### 29.2 **RESOLVED** to make the following payments:

Paid between meetings:

Npower - £222.82 – Pavilion 24/1-25/4/18 (£185.68 + £37.14 VAT) – D/Debit 11/5/18

NBPPC - £20.00 Annual sub – S/Order 03/04/18

T. Hartshorn - £57.50 – Sportsfield mowing – cheque 101947

Came & Co. - £1,896.03 – Annual Insurance renewal – cheque 101948

Paid at meeting:

R. Taylor –£218.32 - (£195.33 May salary net PAYE & expenses £22.99) cheque 101949

HMRC – £36.80 – May PAYE for R. Taylor - cheque 101950

Bob Gough – £40.00 - Pavilion Maintenance May - cheque 101951

Playsafety Ltd - £172.20 (£143.50 + £28.70 VAT) – Annual RoSPA inspections – cheque 101952

Npower – £194.48 (£162.07 + £32.41 VAT) – Unmetered Street Lighting MPAN1 Apr '18 – cheque 101953

Npower – £12.30 (£10.25 + £2.05 VAT) - Unmetered Street Lighting MPAN2 Apr '18 - cheque 101954

Lynch Gdn Services - £400.00 (£250 devolved + £150 playground) – cheque 101955

E-on - £165.30 (£137.75 + £27.55 VAT) – Quarterly maintenance June – cheque 101956

Phillips Print - £137.40 – June printing Pump – cheque 101957

T. Hartshorn - £25.00 – Sportsfield mowing – cheque 101958

Anglian Water - £52.67 – Pavilion water 22/01-21/04/18 – D/Debit 01/06/18

### 29.3 **RESOLVED** to note the following income:

£100.00 – Millennium Wood funding (May)

£172.00 – advertising revenue, Padbury Pump

£165.30 – Cancelled cheque 101935 E-on – duplicate payment

### 29.4 **RESOLVED** to accept the Income and Expenditure reports as of 31/05/18

**29.5** Direct debits to Savills. Clerk still waiting for confirmation that both Direct Debits to Savills are now set up following Barclays mistake with forms.

**29.6** Mandate Change paperwork – to be reviewed when a permanent Clerk is in place.

### 30.0 Annual Audit

Members **RESOLVED** to note: The Exemption from Limited Assurance Review certificate has been submitted to PKF Littlejohn, External Auditors. Documents are available for viewing on the PC website. The notice of Public Rights for Examination & Publication is displayed on the notice board and on the PC website.

### 31.0 Insurance renewal

Members noted that Came & Co. Brokers, have been advised that their quote is accepted and that the Parish wishes to renew. Payment was sent between meetings and has been confirmed as received.

**32.0 Other Parish Council Business**

- Advertising signage/hoardings in the village – the Parish has devolved responsibilities for permissions for signage. Cllr Burton to develop a notice to be placed on the website.
- ‘There but not There’ Remembrance campaign. **RESOLVED to** donate £100.00 under S137 towards the purchase of Commemorative figures representing Padbury’s seventeen fallen.
- GDPR – Members noted that a Privacy Statement is available on the website and a link to it is included on all e-mails. Clerk to conduct a data audit to determine any other requirements.
- Advertisement for permanent Clerk/RFO – **RESOLVED that** an advertisement is to be placed on the website and with BMKALC. **FURTHER RESOLVED that** hours are to be 28 per month and salary offered in the range of SCP23-25 depending upon experience.

**33.0 Aylesbury Vale District Council (AVDC)/Bucks CC:** Cllrs Renshell & Chilver confirmed that the Unitary factions are in talks while a decision is awaited from the Secretary of State.

**34.0 Correspondence circulated in between meetings via e-mail:**

- AVDC – Litter & Dog Waste
- Anglian Water In Your Area Notification – Bryne Lane
- BMKALC weekly updates & TTROs
- East West Rail, Western Section, Phase 2 Notification for land referencing
- AVDC – Household waste collection proposals upcoming
- Barrowden PC survey re division of responsibilities between Planning and Building Control
- BMKALC L07-18 -The Data Protection Act 2018
- CIB – Community Planning Forum invitation 20/6/18 – Cllr Roberts to attend
- TfB Invitation to Parishes: Explore online transport resources from Bucks County Council
- NBPPC - Aylesbury Vale Local Plan Hearing Sessions
- 2018 RoSPA reports
- BCC Safeguarding young people in Buckinghamshire event
- BMKALC – Training courses available
- BCC Council-supported Rural Bus Service Survey 2018 – Posters and cards to be distributed

**35.0 Highways**

- Members noted that the issue of parking at the bungalows on Springfields was reported to TfB and VAHT. No response at present.
- Speeding and warning signs – Cllr Murray is trying to contact Mr Garwood/LAF regarding additional speeding signage. She will report back to Mr Litchfield.

**36.0 Dates of next meetings – Padbury Parish Council – Members are asked to note and confirm:**

10<sup>th</sup> July 2018

No meeting in August

11<sup>th</sup> September 2018

9<sup>th</sup> October 2018

13<sup>th</sup> November 2018

No meeting in December

Meeting closed at 9.30 pm

Signed.....Chairman      Date.....